



July 29 and 30, 2023
205 N. Broadway
Greenville, Ohio

www.gatheringatgarst.com
katie.gabbard@garstmuseum.com

The Gathering at Garst was created to remember the defining events and people who shaped our county's history. The mission is to promote awareness and appreciation of those who made unique contributions to the culture of Darke County and to celebrate the local heritage in a family-oriented way. Public admission to The Gathering at Garst is free. All celebration proceeds benefit the Garst Museum.

The event features juried vendors in the following categories:

- Artists & Craftsmen
- Antique Vendors, Specialty Vendors
- Garden Exhibitors, Farmer's Market
- Food Vendors & Non Profits
- Living History Participants

Participation

If you are interested in participating, please read this information and the rules of participation before filling out the application form.

Your application will be juried. Clear and complete information and photos are a necessity. This is often the only means we have for determining your acceptance as a participant. Additional application forms are available on our website:

www.gatheringatgarst.com

Returning vendors have preference but must email Katie Gabbard by April 30 to reserve a space. Your payment must still be received by July 1. Returning vendors do not need to send in photos unless you are selling something different this year.

Email: katie.gabbard@garstmuseum.org

Grounds and Staging

The event will be held outside on the beautiful lawn behind the Garst Museum. It is surrounded by the Greenville City Park and Darke County Park land. No water or electricity is available at this time. This is a rain or shine event. You should be prepared for the elements by providing your own tent/canopy or rent one from us.

Set Up

Vendors can start setting up on Friday, July 28 from Noon–8:00 p.m. All booth set-ups MUST be completed by 9:00 a.m. Saturday. No vehicle parking in vendor area except to unload. No on-site camping available.

Show Hours

Saturday 10:00 a.m. to 8:00 p.m.
Sunday 11:00 a.m. to 5:00 p.m.

Security

Walk-thru security patrol will be provided Friday and Saturday nights

Please email your intention to participate by April 30, 2023 to: katie.gabbard@garstmuseum.org
Application deadline July 1, 2023

\$25.00 Late fee after July 1

BOOTH # _____
Booth Size: _____
Tent Rental: _____
Ck. No. _____ Date Rec. _____
Amount \$ _____
Insurance Received: _____
Contract Signed: _____
Confirmed _____ Pkt. Mailed _____

2023 VENDOR APPLICATION

PARTICIPANT INFORMATION

Name: _____
Business Name/Trade: _____
Address: _____
City, State, Zip: _____
Telephone/Cell # _____
Email: _____

(Please write plainly, most of our correspondence is by email)

PARTICIPANT CATEGORY (Check one)

- Artist** –All items presented in this category must be *original works of art designed and executed by the artist* who is participating. Two dimensional categories include but are not limited to paintings, drawings, photography, and prints. Three dimensional categories include but are not limited to sculpture, pottery and jewelry (must contain components designed and crafted by the artist).
- Antiques/Vintage:** Furniture – formal, country, primitive, & vintage. Decorative Arts - paintings, folk art, textiles, ceramics, glass, brass, silver, pewter, iron, & architectural items. Antique toys, jewelry and clothing. All items must date from the 17th, 18th, 19th & early 20th centuries, and be tagged with a price and description. Reproductions/fakes will not be accepted.
- Craftsmen:** Stained glass, furniture, quilting, sewing, handmade soap, gourd art, woodcarving, weaving, papermaking, leather works, jewelry and other unique handmade items. Must contain components designed and crafted by the artist. No mass produced or imported items please.
- Garden, Farmer’s Market**– Typical vendors: Growers of annuals, perennials, herbs, seeds unusual plant, shrub and tree specimens. Container gardens, water gardens, bonsai and cacti. Garden accents: Artistic and vintage garden statuary, containers, and garden furniture. Farmer’s Market: Fresh produce, organic products, pumpkins, dried, and fresh flowers, homemade baked goods, honey, cider, roasted nuts, candy etc. Locally grown produce will be given top priority by our Jury.
- Specialty Vendor:** These vendors are accepted *at our discretion* because they have unique items that complement our event or theme. They do not fit into any of the above categories.

IMPORTANT DETAILS:

Only one vendor/business per booth space. **No sharing of booths unless all involved pay the vendor booth rental fee.** For example, two friends want to share a booth. One is selling pottery, the other is selling jewelry. Both must pay a booth rental fee. Both must have proof of insurance. Remember, this is a fundraiser for Garst Museum.

- **You must provide proof of insurance with your application naming the Darke County Historical Society as an additional insured. The certificate of insurance is a simple form that can be obtained from your insurance agent.**
- All vendors must have at least one 2A-10B:C dry chemical fire extinguisher.
- This is a rain or shine event. **Those who leave early will not be guaranteed a space next year.** All vendor booths are expected to remain open during all festival hours. Specifically, Saturday 10:00 a.m. - 8:00 p.m. and Sunday 11:00 a.m.-5:00 p.m.
- Please send your application in by July 1 to avoid additional late vendor application fees of \$25.00. You will receive an email from us when you are accepted as a vendor. Further details will be sent to you the second week of July. **All paperwork including proof of insurance MUST be in our possession by July 1, 2023. NO EXCEPTIONS.**
- **There is no guarantee you will get the same booth you had last year. We do our best to accommodate everyone's wishes but our decision is final.**
- To ensure a quality event, all prospective **NEW** vendors will be screened through a jury process. In order to assist the jury in evaluating your work, photos of your products must accompany your application (digital photos accepted). The photos should be representational of what you will be exhibiting and selling. All decisions by the jury are final (Booth fee returned if denied). We limit the number of vendors selling duplicate items...for example; we limit the number of vendors selling soap, jewelry, gourds, etc. in order to provide a variety of vendors. Preference will be given to returning vendors.

Please provide a detailed description of the items you will have in your booth:

Please check which booth size you are renting:

- 12' x 12' Space is \$85.00..... \$ _____
- 12' x 24' Space is \$160.00..... \$ _____
- Late fee (after July 1) if applicable \$25.00..... \$ _____

Tent Rental: If you need a tent, we can rent one to you. It will be ready when you arrive. It has 4 canvas sides.

- 12' x 12'..... \$135.00.....\$ _____
- 12' x 24'..... \$270.00.....\$ _____

Submit this application and make check payable to:

**Garst Museum
Attn: The Gathering at Garst
205 N. Broadway
Greenville, OH 45331**

AGREEMENT

I agree that I will not hold The Gathering at Garst Committee, Garst Museum, and/or the Darke County Historical Society liable for damages to person, property, and theft of my merchandise or displays in the festival.

I have attached a Certificate of Insurance naming the Darke County Historical Society as an additional insured. I understand that ALL vendors must have at least one 2A-10B:C dry chemical fire extinguisher.

I understand that nothing may be brought into the festival which has not been approved and that all applications are subject to jury approval by The Gathering at Garst Committee.

I understand that no booth fee refunds will be made after July 1, 2023.

I understand that this is a rain or shine event.

I understand that vendor booths will be expected to remain open during all festival hours (specifically, Saturday, 10:00 a.m. - 8:00 p.m. and Sunday 11:00 a.m. - 5:00 p.m.)

Signature_____Date_____

If you have any questions or would like to send photos to us via email you can reach us at:

Website: www.gatheringatgarst.com
Phone: Garst Museum: 937-548-5250
Fax: Garst Museum: 937-548-7645

Event Chairperson: Katie Gabbard
Phone: 937-548-5250
Email: katie.gabbard@garstmuseum.org

Please make a copy of this paperwork for your records.