



**July 29 and 30, 2023**  
**205 N. Broadway**  
**Greenville, Ohio**

[www.gatheringatgarst.com](http://www.gatheringatgarst.com)

[katie.gabbard@garstmuseum.com](mailto:katie.gabbard@garstmuseum.com)

The Gathering at Garst was created to remember the defining events and people who shaped our county's history. The mission is to promote awareness and appreciation of those who made unique contributions to the culture of Darke County and to celebrate the local heritage in a family-oriented way. Public admission to The Gathering at Garst is free. All celebration proceeds benefit the Garst Museum.

The event features juried vendors in the following categories:

- Artists & Craftsmen
- Antique Vendors, Specialty Vendors
- Garden Exhibitors, Farmer's Market
- Food Vendors & Non Profits
- Living History Participants

### **Participation**

If you are interested in participating, please read this information and the rules of participation before filling out the application form.

Your application will be juried. Clear and complete information and photos are a necessity. This is often the only means we have for determining your acceptance as a participant. Additional application forms are available on our website:

[www.gatheringatgarst.com](http://www.gatheringatgarst.com)

**Returning vendors have preference but must email Katie Gabbard by April 30 to reserve a space. Your payment must still be received by July 1. Returning vendors do not need to send in photos unless you are selling something different this year.**

Email: [katie.gabbard@garstmuseum.org](mailto:katie.gabbard@garstmuseum.org)

### **Grounds and Staging**

The event will be held outside on the beautiful lawn behind the Garst Museum. It is surrounded by the Greenville City Park and Darke County Park land. **No water or electricity is available at this time.** This is a rain or shine event. You should be prepared for the elements by providing your own tent/canopy or rent one from us.

### **Set Up**

Vendors can start setting up on Friday, July 28 from Noon-8:00 p.m. All booth set-ups **MUST** be completed by 9:00 a.m. Saturday. No vehicle parking in vendor area except to unload. No on-site camping available.

### **Show Hours**

Saturday 10:00 a.m. to 8:00 p.m.

Sunday 11:00 a.m. to 5:00 p.m.

### **Security**

Walk-thru security patrol will be provided Friday and Saturday nights.

Please email your intention to participate by April 30, 2023 to: [katie.gabbard@garstmuseum.org](mailto:katie.gabbard@garstmuseum.org)  
Application deadline July 1, 2023

\$25.00 Late fee after July 1

BOOTH # \_\_\_\_\_  
Booth Size: \_\_\_\_\_  
Tent Rental: \_\_\_\_\_  
Ck. No. \_\_\_\_\_ Date Rec. \_\_\_\_\_  
Amount \$ \_\_\_\_\_  
Insurance Received: \_\_\_\_\_  
Contract Signed: \_\_\_\_\_  
Confirmed \_\_\_\_\_ Pkt. Mailed \_\_\_\_\_

## 2023 NON PROFIT BOOTH APPLICATION

### PARTICIPANT INFORMATION

Contact Person: \_\_\_\_\_  
Group/Organization \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Telephone/Cell # \_\_\_\_\_ email: \_\_\_\_\_

Non profit groups are accepted at our discretion if they have unique items or services that complement our event or theme.

Proceeds from the sale of any items must be for the benefit of the nonprofit and not individual members of the group. Signage/banners announcing the name of your organization must be visible. You are encouraged to enhance your space to tie into the historical aspect of our event.

If you are a non profit and participating as an informational booth and not selling anything- booth fee is waived but in return for this, we would like to encourage you to have some kind of children's activity in your booth. (crafts, games, face painting etc.)

### IMPORTANT DETAILS:

- You must provide proof of insurance with your application naming the Darke County Historical Society as an additional insured. The certificate of insurance is a simple form that can be obtained from your insurance agent.
- All vendors must have at least one 2A-10B:C dry chemical fire extinguisher.
- Only one vendor/business per booth space. No sharing of booths unless all involved pay the vendor booth rental fee.
- This is a rain or shine event. All vendor booths are expected to remain open during all festival hours. Specifically, Saturday 10:00 a.m. - 8:00 p.m. and Sunday 11:00 a.m. - 5:00 p.m.
- Please send your application in by July 1 to avoid additional late vendor application fees of \$25.00. You will receive an email from us when you are accepted as a vendor. Further details will be sent to you the second week of July. **All paperwork including proof of insurance MUST be in our possession by July 1, 2023 NO EXCEPTIONS.**
- All decisions by the committee are final. (Booth fee returned if denied participation.)

Please provide a detailed description of the items you will have in your booth:

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Please check which booth size you are renting:

- 12' x 12' Space is \$85.00 (fee waived )..... \$ \_\_\_\_\_
- 12' x 24' Space is \$160.00 (fee waived).....\$ \_\_\_\_\_
- Late fee (after July 1<sup>st</sup>) if applicable \$25.00..... \$ \_\_\_\_\_

**Tent Rental:** If you need a tent, we can rent one to you. It will be ready when you arrive. It has 4 canvas sides.

- 12' x 12' ..... \$135.00..... \$ \_\_\_\_\_
  - 12' x 24' ..... \$270.00..... \$ \_\_\_\_\_
- TOTAL..... \$ \_\_\_\_\_

*Submit original application and make check payable to:*

**Garst Museum**  
**Attn. The Gathering at Garst**  
**205 N. Broadway**  
**Greenville, OH 45331**

**AGREEMENT**

*I agree that I will not hold The Gathering at Garst Committee, Garst Museum, and/or the Darke County Historical Society liable for damages to person, property, and theft of my merchandise or displays in the festival.*

***I have attached a Certificate of Insurance naming the Darke County Historical Society as an Additional Insured. I understand that all vendors must have at least one 2A-10B:C dry chemical fire extinguisher.***

*I understand that nothing may be brought into the festival which has not been approved and that all applications are subject to jury approval by The Gathering at Garst Committee.*

*I understand that no booth fee refunds will be made after July 1, 2023.*

*I understand that this is a rain or shine event.*

*I understand that vendor booths will be expected to remain open during all festival hours (specifically, Saturday, 10:00 a.m. - 8:00 p.m. and Sunday 11:00 a.m. - 5:00 p.m.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

If you have any questions or would like to send photos to us via email you can reach us at:

Website: [www.gatheringatgarst.com](http://www.gatheringatgarst.com)

Event Chairperson: Katie Gabbard

Phone: Garst Museum: 937-548-5250

Phone: 513-374-3444

Fax: Garst Museum: 937-548-7645

Email: [katie.gabbard@garstmuseum.org](mailto:katie.gabbard@garstmuseum.org)

***Please make a copy of this paperwork for your records.***